

Members present:

Mayor Randy Lewis, Bountiful City
Mayor Mark Shepherd, Clearfield City
Mayor Jim Talbot, Farmington City
Mayor Don Carroll, Fruit Heights City
Mayor Steve Hiatt, Kaysville City
Mayor Bob Stevenson, Layton City
Mayor Len Arave, North Salt Lake City
Mayor Tammy Long, South Weber City
Mayor Beverly Macfarlane, Sunset City
Colonel Kathryn Kolbe, Commander HAFB

Mayor Terry Palmer, Syracuse City
Mayor Rick Earnshaw, Woods Cross City
Mayor Ken Romney, West Bountiful City
Jim Smith, President/CEO Davis Chamber
Tamara Lowe, President Davis School Board
Commissioner Louenda Downs, Davis County
Commissioner Bret Millburn, Davis County
Commissioner JP Petroff, Davis County

Members excused:

Mayor Mitch Adams, Clinton City
Mayor Erik Craythorne, West Point City Mayor

Paul Cutler, Centerville City
Mayor Steve Hiatt, Kaysville City

Staff present:

Marlin Eldred, DC CED
Barry Burton, DC Planning
Annette Hanson, DC CED

Staff excused:

Kent Sulser, DC CED

Visitors:

Isa Perry, DC Health Department, Raj Dhaliwal, Columbus Community Center (CCC), Charlee Norman, CCC, Debbie Downs, CCC, Arlyn Bradshaw, Best Friends Utah (BFU), Anna Gance, BFU, Tracy Roddam, DC Animal Care/Control (DC ACC), Lisa Larsen, DC ACC, Clint Thacker, DC ACC, Eddy Cummins, UTA, Chuck Gates, ULCT/UTA, Ben Wuthrich, WFRM, Wayne Bennion, WFRM, Lindsay Baird, Clearfield City Resident

1. Welcome/Announcements

Commissioner Petroff

- COG board made aware of the **Great Shake Out** earthquake drill April 17, 2014 at 10:14 am.
- COG board made aware of **Top of Utah Transportation Expo** at the Weber State Davis-5/1/2014
- Mayors and City Managers watch for invitation to **Tourism Kick-Off Meeting** May 5, 2014 at the Davis Conference Center in Layton. Stakeholders throughout the county are being invited. The meeting will begin at 2 pm with networking and will include an update of market study findings and invitation to become part of the process as the county moves forward in a positive manner.

Welcome to South Weber: Mayor Long welcomed attendees to South Weber City.

2. Approval of Minutes

Commissioner Petroff, COG Chair

Motion: Randy Lewis made a motion to approve the minutes from the March 2014 COG meeting. Mayor Earnshaw provided the 2nd and the motion passed by unanimous vote.

3. **Davis County COG Business Development Fund**

Marlin Eldred

The Council of Governments (COG) Business Development Fund (BDF) is a flexible source of supplemental financing for businesses expanding or locating to Davis County. This fund was created to enable businesses to grow, create jobs, and improve the local economy. The primary focus is on job creation and/or retention, especially targeting family-sustaining wage positions. The fund originated from a federal Community Development Grant Fund (CDBG) received in the early 1980s. The original amount was \$500,000; however with careful oversight has grown to \$4.3 million. The original funds were loaned out to businesses. Once those original loans were repaid, all federal ties were severed. The fund was then turned over to the discretion and management by Davis County Council of Governments.

Funding is not provided in competition with banks, but as an additional source of funds when other sources are inadequate or have been exhausted. This fund can increase private lender interest by reducing their risk exposure through financing. General guidelines require that loans are \$50,000-\$250,000; however this fund has financed loans as large as \$1.5 million. Loans are structured, fixed-rate loans with rates in line with what a traditional bank would charge. Loans generally require a 3-5 year repayment; a 1.5 origination fee is normally applied, but no prepayment fee is charged for early loan satisfaction. Funding generally requires a business to be profitable and established for at least 2 years.

Loans are NOT available for the following businesses: retail and restaurants, speculative investment companies, real estate investment companies, lending institutions, gambling operations, non-public recreation facilities. The fund is administered and operated under direction of the Business Development Loan Fund Committee

As community leaders, you may become aware of businesses in your area that may not be able to secure traditional financing, or complete financing. The BDF can serve to fill in the gap and enable businesses to succeed that may not be able to do so without outside assistance.

A brochure outlining information about the BDF was provided to all in attendance. Questions should be directed to Kent Sulser, Marlin Eldred, or Annette Hanson at 801-451-3278.

4. **WFRC Draft FY 15 and FY 16 Budget**

Wayne Bennion

Wayne Bennion, representing WFRC and Andrew Gruber, presented the FY15 and FY16 budget projections for COG review. WFRC has prepared a draft Unified Planning Work Program (UPWP) that outlines the activities which WFRC plans to undertake in the next two years, as well as the draft budgets for the fiscal years 2015 and 2016. These budgets were reviewed and approved by the WFRC March 27. Considering any comments from the COGs within the region, WFRC will adopt a final UPWP and proposed budgets in May. More specific details were provided and are attached to these minutes.

Along with community leaders, WFRC recognizes that effective and efficient transportation systems are vital to the prosperity of region. Wayne noted that as a region, we face a significant future challenge in addressing transportation demands. Even if federal funding remains at the current level, costs continue to rise with inflation; thus the region will be required to find financial means to meet the growing demands of maintaining and improving transportation. Wayne invited comments and encouraged future feedback and questions to come directly to him or to Andrew Gruber. Wayne Bennion: wbennion@wfr.org 801-363-4250 ex 1112
Andrew Gruber: agruber@wfr.org 801-363-4250 ex 1103.

5. **STP, CMAQ, and TAP Project Recommendations**

Ben Wuthrich

WFRC has responsibility to coordinate funding in three programs: Surface Transportation Program (STP), Congestion Mitigation/Air Quality (CMAQ), and Transportation Alternatives Program (TAP) funding. Ben Wuthrich shared the process of application for, distribution of scores in the evaluation process, and the awarding of funding. During the most recent application period, 38 submissions were received; 34 of which were physically visited. All applications were scored according to a rating and ranking criteria specific to the source of funding. Ben went over these three programs, applications information, and awarding of funding.

6. **Best Friends Animal Society-Community Cat Program**

Arlyn Bradshaw

Arlyn, Best Friends Animal Society, accompanied by supporting staff, introduced the considerable problem of free-roaming cats in our communities. While a large percentage of the dogs brought in through Animal Control are returned into the community, the same is not true for cats. Best Friends Animal Society is seeking community support in a Trap, Spay, and Neuter (TSN) program. With TSN cats are humanely trapped, spayed/neutered, vaccinated, ear-tipped for identifications, and returned to live in the community. TSN potentially reduces operating costs of shelters and increases adoption rates; reduces euthanasia and improves health of the cats and neighborhood relations. Most neuter/vaccination costs are paid through Best Friends Animal Society. Several shelters have adopted a no-kill goal and with time are coming closer to that end. Clint Thacker, DC Animal Care/Control commented that only healthy cats will be returned. Obvious repeat offenders (more than two times) will not be returned to the community. Davis County has adopted the Community Cat program into its county ordinances. Clint encouraged Cities to also adopt the Community Cat program. Animal Control will continue to enforce regulations as to the number of animals allowed within each household. Arlyn invited COG to contact him arlynb@bestfriends.org; or by phone 810-432-2124 ex 19.

7. **Community Health Improvement Plan**

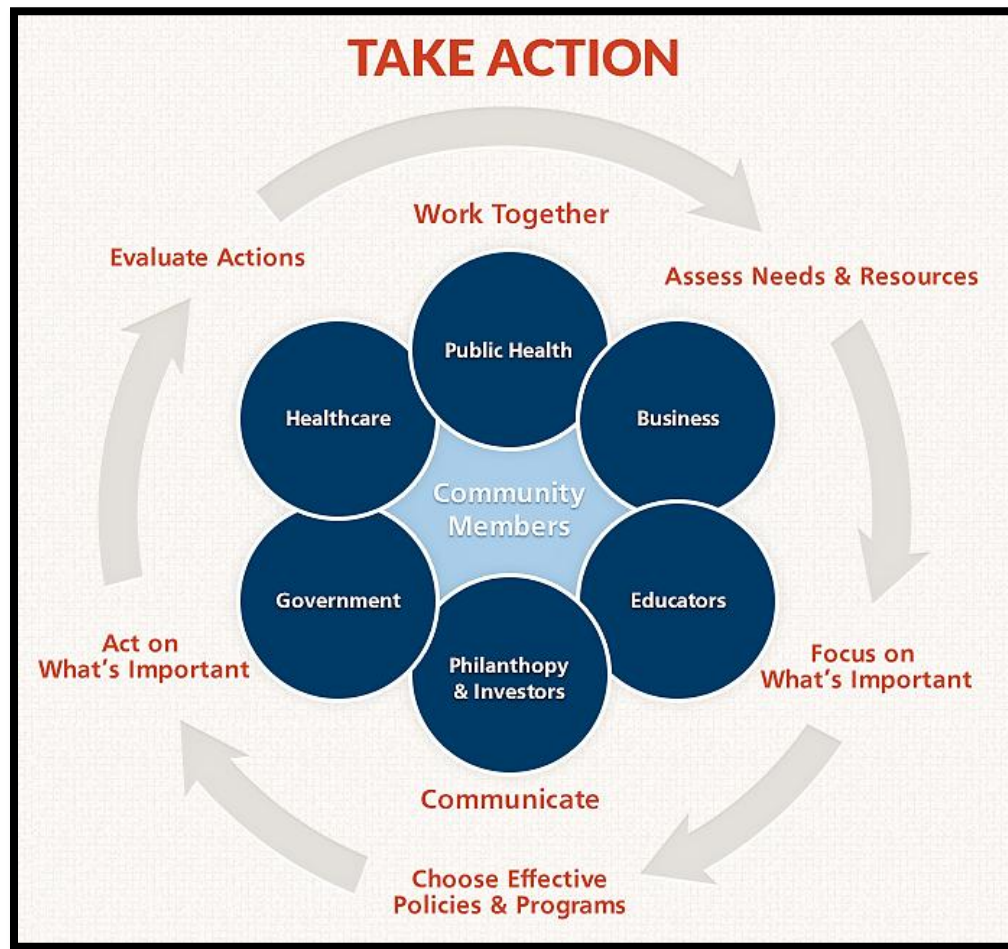
Isa Perry

Davis County has moved from the 5th most healthy county to the 7th. This is not a trend we want to continue. Davis County is actively continuing its Community Health Improvement Plan. Isa reviewed efforts so far to identify top concerns for the county and what is being done to address those concerns. Over 50 county representatives came together to determine what our priorities should be going forward; selected priorities are (in order) Suicide Awareness/prevention, Obesity, Access to Mental Health Services, and Air Quality.

Isa provided a flyer about QPR, a free evidence-based suicide prevention training program. She identified numerous actions be taken to address these specific county health priorities, as well as general efforts being taken throughout the county to improve overall health and wellness.

Isa provide copies of the extensive Davis County Community Health Improvement Plan Book. She reiterated that the Health Department is eager to meet with and support the cities. Isa invited COG members to contact her: isa@daviscountyutah.gov Office Number: 801-525-5212. Barry Burton, DC Planning, commented on the helpfulness and inclusiveness of this plan, likening it to an encyclopedia of health information and resources.

Please see the formula for action the Davis County Health Department has adopted (below). The Health Department is currently well into the 'acting on what's important' part of the formula.



8. Supported Employment Awareness

Debbie Downs

Representing Columbus, supported employment center for individuals with disabilities, Debbie Downs presented what Columbus, and similar organizations do--not only offering an affordable means of supporting businesses, but providing work and growth opportunities to individuals with disabilities within our community.

Debbie shared information that under Utah Procurement Code 63G-6a-2103 a Public Procurement Unit (PPU) can purchase services through another PPU without going through a bid process if both organizations:

- Willingly enter into the agreement
- Agree on the scope of services
- Agree on a reasonable cost for the scope of services.

Commissioner Downs questioned if Columbus works with Pioneer Adult Rehabilitation Center (PARC) located in Clearfield/Davis County. Debbie reported that Columbus does not necessarily work with PARC, but is a provider very similar to PARC. They offer legitimate, value-added services; for example: digital document imaging, document destruction, conventions and business services (preparing packets for conventions),

production and warehouse services, shrink wrap and shipping, grounds maintenance/snow removal, and custodial services. Many people with disabilities are educated, experienced, and qualified. They tend to be highly motivated and loyal. Please consider employing disabled individuals for jobs were appropriate as a win-win solution for your county/city and the disabled individuals who will do the work. For more information contact Columbus staff at 801-262-1552; or email Charlee Downs Charlee.Normann@slschools.org or Debbie.Downs@slcschools.org

9. Other Business

Commissioner Petroff

Utah Communications Authority-State 911 Representative Appointment

Chief Terry Keefe

The passing of HB 155 creates a new Utah Communications Authority (UCA) by combining the public safety radio networks currently provided by the Utah State Department of Technology Services and Utah Communications Network. This bill also transfers the Utah State 911 Committee from the Department of Public Safety to the new UCA. As Davis County's last representative has now retired, Layton City Police, Chief Terry Keefe, came before COG to propose that Karl Khuen be nominated as the Davis County representative on this newly reformed committee. It is important that Davis County be well represented as this committee has involvement in consideration and input in regard to technical, financial, and public safety issues surrounding Public Safety Answering Points (PSAP), as well as collection and redistribution of the State's 911 funds in the form of grants.

Motion: *Commissioner Millburn made a motion to recommend Karl Khuen as the Davis County representative to UCA. Commissioner Downs provided the 2nd and the motion passed by unanimous vote.*

10. Future Business Items

Send Future Agenda Items to Kent Sulser ** or Annette Hanson**

** Must be received at least 48 hours prior to the meeting**

** ahanson@daviscountyutah.gov or ksulser@daviscountyutah.gov

11. Meeting Adjournment

Motion: *Commissioner Downs made a motion to adjourn. The motion was seconded by Commissioner Millburn and the motion passed by unanimous vote.*

12. Next COG: May 21 @ 5 pm. Hosted by West Bountiful City

Meeting adjourned at 6:45 pm